

2010 3M Ingenuity Grant

Encouraging Science and Math Learning in Elementary and Middle Schools

Guidelines

The 3M Ingenuity Grant is a **by-invitation-only grant** to public upper elementary or middle schools located in communities with 3M facilities. The purpose of the grant is to **recognize** math and science teachers and **help** them bring new teaching methods and learning activities into the classroom.

Eligibility

- Awards range from \$500 to \$3,500, determined by the scope of the program, and are single-year, non-renewable.
- Invited public school in 3M communities, grades 3 – 8.
- Purpose: For your ideas to increase student achievement in math or science.
- Program must be completed by the end of the 2010/11 school year.
- Individual teachers, teams or schools may apply. There is no limit on the number of applications a school or district may submit or be awarded.
- One submission per teacher.

Funds May Be Used For

- Non-consumable items. It is the school's/district's responsibility to order the materials.
- Professional development for teachers to learn new teaching methods or further understanding of content. A curriculum unit is required to demonstrate outcomes of the seminar.
- Summer stipend to develop course work as a *percent of the grant* by an individual or teaching team. Stipends will be awarded according to guidelines established by the school district or bargaining unit. The stipend should not exceed \$750 per teacher. Remaining funds may be used to purchase non-consumable items. A curriculum unit is required to demonstrate outcomes of the stipend.

Funds May Be Considered For

We may consider the following items as part of a large lesson plan using them.

- Classroom performance response systems
- Computer software
- Probeware

Funds May Not Be Used For

- Field trips or travel
- Stipends to attend a conference
- Before- or after-school programs
- Substitute pay
- Faculty release time or salaries during school year
- Retention of consultants or stipends for classroom speakers
- Computers
- Multimedia projectors/white boards/think pads, or similar equipment
- Replacement funds for school or school district responsibilities

Step 1 – How to Receive a Password and Code to the Online Application

This is an online application. Each teacher must have his/her own account. **To request an account and instructions for completing the on-line application, you will need to SEND THE FOLLOWING INFORMATION BY FEBRUARY 22, 2010 to cgsupport@cybergrants.com and include the following:**

- Your name
- Your e-mail address
- School district name
- School name
- School street address, city, state and zip code
- School phone number
- NCES District ID number (7 digits) (If you do not know the number, please visit the National Center for Education Statistics: <http://nces.ed.gov/globallocator/>)
- NCES School ID number (5 digits)

Within two business days, you will receive an e-mail with your account information and link to the application.

Step 2 – How to Apply

- Requests must be submitted using the online application at <http://www.3Mgiving.com/cash>.
- Under Invited Requests, click on Cash donations.
- Scroll down to the K-12 Education section. Click on the 3M Ingenuity Grant application.
- Enter the password and invitation code that you received in an e-mail (from cgsupport@cybergrants.com)
- At the welcome page, scroll down to the bottom and click on “Start a New Application.”
- *To streamline your process, we recommend you print the application, create a Word document and cut and paste the information into the application.*
- Before entering the online application information, create the budget using the Excel spreadsheet available on the same Web page as the application (<http://www.3Mgiving.com/cash>). Follow the instructions in the online application to attach/upload the budget. Rather than including cents in your final total, round the request up to the next dollar.
- The application may be saved and completed at another time. To access the application, follow the log-in procedure noted above, enter your password and the invitation code. Click on the saved application. Search for your application by program title or request amount.

Step 3 – How to Submit the Application

- After you have reviewed your application and budget, click on “Submit.” You will no longer be able to modify the application.
- You will receive an e-mail confirming the application was received by 3M.
- If you have questions about the application process, click on “Need Support” for frequently-asked-questions, or call the 3M Helpline at 651/733-0144.
- Deadline for submission: **Monday, March 1, 2010**

Selection Process

- A committee of 3M employees will select award recipients against the following criteria:
 - Clarity of proposal
 - Alignment with guidelines
 - Clear results and measurements
- Grants will be announced and funds presented in spring 2010 to allow implementation in the 2010/11 school year.

3M Ingenuity Grant Recipient Responsibilities

- In spring 2011, 3M will send an e-mail with a grant evaluation for the teacher to complete.
- Materials purchased through the grant are the property of the school that received the award.